

**Lewiston City Council**  
**Council Meeting Minutes**  
**February 8, 2017**  
**Lewiston City Hall – 7:00 P.M.**

**1. Call to Order**

City Council Meeting called to order by Mayor Beth Carlson at 7:00pm February 8, 2017.

**2. Pledge of Allegiance**

**3. Roll Call**

Present (4): Mayor Beth Carlson, Council Member Larry Rupprecht, Council Member Dan Robertson, and Council Member Bryce Lange. Not Present (1): Council Member Jeremy Kelly

**4. Agenda- Changes and Additions. Approval.**

Member Robertson presented one addition for the Personnel Committee. (9.1)

Member Rupprecht motioned to approve the agenda as presented with the addition of item 9.1.

Seconded by Member Lange. Approved 4-0.

**5. Special City Council Minutes – January 30, 2017**

Administrator Brierley informed the Council there were two typos which had been corrected.

The meaning of the minutes was not changed.

Mayor Carlson approved the minutes with the corrections.

**6. Accounts Payable**

Member Robertson motioned to approve accounts payable dated 2/2/2017 and the handout dated 2/7/2017. Seconded by Member Lange. Approved 4-0.

**7. Citizens' Concerns**

None

**8. Ambulance Report- Matt Essig**

Director Essig presented his monthly statistical report to Council reflecting the amount and times of ambulance calls. The Ambulance Service had 12 members complete a EMR renewal course. Director Essig is also teaching an EMR course at the High School with 18 students enrolled. A 16 hour EMR refresher course will also be taught in Pickwick. Director Essig stated he was approached by the High School to have a mock car crash which will take place in May.

Director Essig informed the Council the full-time Administrative and Public Works departments have completed the mandatory OSHA training. With the Regional Safety Group in effect there is no need for a Safety Committee.

## **9. Police Department- Scott Yeiter**

Chief Yeiter presented his monthly statistical report to Council regarding type of calls and when those calls took place.

Chief Yeiter presented a letter he created with administrative staff regarding the purchasing of a new police vehicle. The information presented regarded the funding which has been saved in the money market account for the purpose of purchasing a police vehicle. Chief Yeiter presented 2 quotes for a Chevy Tahoe.

Chief Yeiter explained the differences between purchasing a Tahoe compared to a Caprice. Advantages to the Tahoe include a heated storage space, all-wheel drive for adverse conditions, and the full economy compared to that of the Caprice. Chief Yeiter informed the Council he was looking at a GM dealer compared to a Ford or Dodge from discussions taken place in 2015. The advantage of purchasing a GM allows for easier access to service and warranty claims by staying in town compared to having to driving to Winona or Rochester.

Chief Yeiter provided information regarding the long term value between a Caprice and a Tahoe. The Tahoe does cost about \$7,000 more than a Caprice. However, the residual value of the two vehicles including maintenance and trade-in is about a \$1,000 difference. The Caprice also has a larger engine which uses twice as much gas as a Tahoe does. It also was not designed for a small town as the drive train is that of a Corvette with a 6.0 liter engine.

Funding for the purchase of a new squad car would come from money which has been set aside for this specific purpose. Monies would come from the Vehicle Committed Money Market Account, 2017 budgeted amount for vehicle replacement, DUI forfeiture fund, and drug forfeiture fund. The total cost of a Tahoe is approximately \$1,940 more than the funds set aside as the total cost is approximately \$41,000.

Member Rupprecht wanted to know what funds could be used to cover the \$1,940 and if it would hurt the City. Administrator Brierley stated the money could be pulled from the City Reserves but isn't recommended but rather take from the budgeted 2017 Capital Improvement fund.

Member Rupperecht motioned to approve the purchase of a Chevy Tahoe from Lewiston Auto in the amount of \$41,280.43 with the approximate \$1,940 to be used from the Capital Improvement Fund. Seconded by Member Robertson. Discussion included the use of a graphics design challenge for a new police vehicle. Those applications will be handed out and the winner's design will be the design of the new police vehicle graphics. Approved 4-0.

Chief Yeiter informed the Council the Police Department is fully staffed and Officer Standahl will be taking more hours as a part-time officer. The Fools Five is nearing and Chief Yeiter is looking forward to the event.

#### **9.1- Personnel Committee (addition)**

Member Robertson presented the recommendations for the Personnel Committee. Officer Standahl's probationary period has been completed and Chief Yeiter recommends a standard raise for Officer Standahl.

Member Robertson motioned to end the probationary period of Officer Standahl and increase his pay by \$2.00 per hour effective February 11, 2017. Seconded by Member Rupperecht. Approved 4-0.

Member Robertson informed the Council that the department heads performances were reviewed along with full time staff. It was determined that the following full time staff were eligible for a 3% increase to their pay: Curt Benter, Larry Peterson, Scott Yeiter, Matthew Stephens, and Matthew Essig.

Member Robertson motioned to approve a 3% raise increase for Curt Benter, Larry Peterson, Scott Yeiter, Matthew Stephens, and Matthew Essig effective January 1, 2017. Seconded by Member Lange. Approved 4-0.

Member Robertson informed the Council part time officers Jackie Hyden and Eric Gensmer are still on probation and are not eligible for a raise at this time. City Administrator Travis Brierley and Deputy Clerk Cheryl Knight are also on probation and are not eligible for a raise.

## **10. Pay Request #7 Winona Mechanical**

Bryan Holtz presented Pay Request #7 for Winona Mechanical to the Council. The project went over by approximately \$8,000 due to change orders. This is also the final payment to Winona Mechanical. The signed request will be held until all signers have signed the pay request.

Member Rupprecht motioned to approve Pay Request #7 to Winona Mechanical in the amount of \$5,437.93. Seconded by Member Lange. Approved 4-0.

## **11. Additional Council Concerns**

Member Lange asked Council if they should disband the Safety Committee as it is not needed now that the City is part of a Regional Safety Group.

Member Lange motioned to disband the Safety Committee. Seconded by Member Robertson. Approved 4-0.

Mayor Carlson informed the Council there has been progress to have a Special Meeting on March 6, 2017 at 6:00pm at City Hall. Administrator Brierley stated the four agenda items would be the City Accountant Tom Cummings, The Emergency Services Building Committee, the City's Financial Advisor Mike Bubany, and Bryan Holtz from Bolton and Menk. Both Mayor Carlson and Administrator Brierley encouraged the community to attend.

Member Robertson motioned to adjourn. Seconded by Member Lange. Approved 4-0

Special Council Meeting was adjourned at 7:39 on February 8, 2017.

Submitted By:  
Travis Brierley  
City Administrator-Clerk