

Lewiston City Council
Council Meeting Minutes
June 28, 2017
Lewiston City Hall – 7:00 P.M.

1. Call to Order

City Council Meeting called to order by Mayor Beth Carlson at 7:35 pm June 28, 2017. The meeting was postponed due to severe weather concerns.

2. Pledge of Allegiance

3. Roll Call

Present (4): Mayor Beth Carlson, Council Member Larry Rupprecht (present at 7:39 pm), Council Member Dan Robertson, and Council Member Bryce Lange. Not Present (1): Council Member Jeremy Kelly

4. Agenda- Changes and additions

Member Robertson motioned to approve the agenda as presented. Seconded by Member Lange. Approved 3-0.

5. Adopt Consent Agenda

- A. Council Meeting Minutes- June 14, 2017
- B. Council Workshop Minutes- June 14, 2017
- C. Accounts Payable
- D. **Resolution 2017-06-** Public Works Loader
- E. **Resolution 2017-07-** City Credit Card Limits

Member Robertson motioned to approve the consent agenda as presented. Seconded by Member Lange. Approved 3-0.

6. Citizens' Concerns

None.

7. City Audit- Thomas Cummings

Mr. Cummings presented the Financial Statements ending December 31, 2016 to City Council.

8. CO Brown- Tim Tucker

Mr. Tucker presented the insurance summary for the city and provided recommendations for additional coverage.

9. People Service- Ken Johnson

Mr. Johnson was unable to attend the meeting due to weather conditions. Council was provided with a copy of his report.

10. Water Billing Report

Administrator Brierley presented the delinquent water billing report to Council. The total delinquent amount owed to the city totaled \$12,269.29.

11. Rubbish Haulers License Application

The Rubbish Haulers License for Harter's Trash and Recycling Inc was presented to Council. Jeff Holmquist was present as a representative of Harter's.

Member Rupprecht motioned to approve a Rubbish Haulers License for Harter's Trash and Recycling Inc effective July 1, 2017. Seconded by Member Lange. Approved 4-0.

12. Committee Updates

12.1- Economic Development Authority

Mayor Carlson and Member Lange informed the Council the EDA had completed a bus tour coordinated through CEDA. The tour resulted in a contractor interested in building homes in Lewiston. There would be more information to follow as the EDA is continuing to work out the details.

Administrator Brierley informed the Council there is still interest in building a dog park and Allison Bronk would be presenting information regarding the park at the next Council meeting.

Mayor Carlson informed the Council Sam Smith is no longer the EDA director through CEDA. Rebecca Charles will be filling his position.

12.2- Planning & Zoning Commission

A. Conditional Use Permit

Administrator Brierley informed the Council the Planning and Zoning Commission recommends the Council approve the conditional use permits for Denise Van Etten and for Lewiston Senior Living LLC. The Planning and Zoning Commission also provided a recommendation to Council to research and develop a zoning amendment regarding signs in R-2 districts.

Member Rupprecht motioned to approve the conditional use permit application for the sale of baked goods as permitted as a conditional use under city ordinance 907.02 paragraph 3- Home occupations

subject to specific performance standards which are set by Minnesota Cottage Law for Denise Van Etten located at 460 1st Avenue North. Seconded by Member Lange. Approved 4-0.

Member Robertson motioned to approve the conditional use permit application for the operation of an assisted living facility as permitted as a conditional use under city ordinance 908.03 paragraph 7- Nursing homes, hospitals, and sanitarium for Lewiston Senior Living LLC located at 505 East Main Street. Seconded by Member Rupperecht. Approved 4-0.

B. Variance Request

Administrator Brierley informed the Council the Board of Adjustment recommends the Council approve the Variance Request for three foot set-backs for Rita and Jon Douglas.

Member Rupperecht motioned to approve the variance request of lot set-backs to be reduced to three (3) foot set-backs as practical difficulties were present and approved by the Board of Adjustment for Jon and Rita Douglas located at 40 West Main Street. Seconded by Mayor Carlson. Approved 4-0.

13. Additional Council Concerns

Member Rupperecht informed the Council the condition of the parks within the city. More woodchips and boundary repairs are needed. He expressed concerns regarding dead and dying ash trees in the city due to the Emerald Ash Borer bug. The Trails Advisory Committee will be meeting on July 11, 2017 at 5:30 pm.

Member Robertson motioned to adjourn the Council Meeting. Seconded by Member Rupperecht. Approved 4-0.

The Council Meeting was adjourned at 9:12 pm on June 28, 2017.

Submitted By:
Travis Brierley
City Administrator/Clerk