

Lewiston City Council
Council Meeting Minutes
May 10, 2017
Lewiston City Hall – 7:00 P.M.

1. Call to Order

City Council Meeting called to order by Mayor Beth Carlson at 7:00pm May 10, 2017.

2. Pledge of Allegiance

3. Roll Call

Present (5): Mayor Beth Carlson, Council Member Larry Rupprecht, Council Member Dan Robertson, Council Member Bryce Lange, and Council Member Jeremy Kelly. Not Present (0): None.

4. Agenda- Changes and Additions. Approval.

Member Rupprecht motioned to approve the agenda as presented with the addition of Item 6.1- Citizens Concerns. Seconded by Member Lange. Approved 5-0.

5. City Council Minutes – April 26, 2017

Mayor Carlson approved the minutes for April 26, 2017.

6. Accounts Payable

Member Robertson motioned to approve accounts payable dated 5/5/2017 with an additional handout dated 5/10/2017. Seconded by Member Lange. Approved 5-0.

6.1- Citizen's Concerns

Community member Matt Essig informed the Council there are pot holes on Country Club Drive and he would like to know what can be done to fix the street. Mr. Essig stated there have been two water main breaks which required the street to be dug up to include some of the curbing.

7. Bolton & Menk- Bryan Holtz

Mr. Holtz addressed Mr. Essig's concern regarding Country Club Drive and stated that there are things which can be done. Mr. Holtz has discussed street concerns with Public Works Director Curt Benter. The corrective actions could be facilitated by Bolton & Menk which would cost approximately \$2,000 as Country Club Drive is not currently on the list for street replacement.

Mr. Holtz presented a handout of streets and infrastructure to the Council and informed Council there is a possible cross connection between the storm water line and the sanitary sewer line between the Fischer Sub-Division and the Public Works shop. To investigate the possible cross connection, Mr. Holtz would like to have Roto Rooter come back to the City and televise the infrastructure lines. The cost would be \$3,500 per day and it should take no more than 2 days.

Member Rupprecht informed the Council the orange line on the map is a by-pass to keep water from a fractured limestone area that is near the Fischer Sub-Division. There was also a sink hole that opened up which was filled and sealed. The recommendation at the time was to by-pass as much storm water run-off using piping. The pipe starts with a size of 42 inches and ends with two pipes that are approximately 6 inches and 10 inches. There was a record search on the pipe which was inconclusive. Due to the lack of information and the reasoning behind the pipes being put in, it is the recommendation to move forward with investigating the pipes.

Member Rupprecht motioned to approve Bolton and Menk to investigate the infrastructure between the Public Works shop and the Fischer Sub-Division not to exceed 2 days of the quoted price of \$3,500 per day. Seconded by Member Kelly. Approved 5-0.

Mr. Holtz presented a packet of information from the televising of the sewer lines of the primary streets. Every catch basin was inspected on the primary streets. Mr. Holtz asked the Council to review the packet of information and at the next Council meeting a motion for work will be requested. The sanitary sewer mains which were inspected are structurally sound but do have cracking. Mr. Holtz informed the Council the most economical time to replace infrastructure is when the street is being replaced. A liner can be used to make repairs later at a cost of about \$70 per foot but does not repair joints. Replacing the lines during street construction is about \$30 per foot.

Mr. Holtz informed the Council part of the process to replace streets involves a Community Informational Session. The session would only inform the community of the process and what Council is thinking. It is not customary to have Council present at these meetings but Council is welcome to partake in the session. There will also be future meetings to inform the community of what actions are going to take place. The date for the informational session will be on May 23, 2017 at 6:00pm.

8. Ambulance Service- Matt Essig

Director Essig presented a hands-on demonstration of the Lucas CPR device which performs chest compressions at 102 compressions per minute. The device is currently in service and has been used one time already on a call. The device helps to reduce injury to Ambulance members

and can be set up in about 7 seconds. The Police Department and Fire Department have both been trained on the use of the device.

The Ambulance Service EMR courses have been successful. 13 of 17 high school students were certified along with 8 people who were recertified back in March. There were also another 15 people who obtained their certification in April. The revenue from the courses was about \$6,000.

Director Essig has also received the paperwork to revalidate the Ambulance Service's Medicare application. The process is intensive and was done about 5 years prior. The Ambulance Service, Police Department, and Fire Department participated in a mock crash at the high school. The mock crash was well received by those who attended. The Ambulance Service will be inspected by the State of Minnesota on May 22nd. There will also be an open house at the fire station on May 21st from 11:00am to 2:00pm.

Director Essig informed the Council there was an ad put out regarding recruiting members to join the Ambulance Service which is still strong. Two applications have already been received but those applicants do live out of town.

Director Essig thanked the Council on behalf of the Emergency Services Building Committee for the dedication of land for a potential new building. Director Essig asked for guidance from Council regarding the next steps to include what the Council would like to see regarding a new building.

Director Essig informed the Council he has been working to organize the closet and Senior Center. The closet has been cleaned out and would like to find a way to create more space in the Senior Center to include the organ, piano, and billiards table. Member Rupprecht stated the items were donated and Director Essig should take the lead in communicating with the seniors who still use the Senior Center.

Director Essig informed the Council that Curt, Larry, and himself attended safety training which a large amount of information was received. The City Departments will also be performing mock OSHA inspections and continued training throughout the year.

9. Police Department- Scott Yeiter

Chief Yeiter presented his report to Council. The heaviest call volume is from 8:00pm to 3:00am. Sunday has been the busiest day of the year and the call volume has been higher than normal for this time of year. The majority of calls include foot patrols, extra checks, and traffic stops.

Chief Yeiter informed the Council that Zachary Rinn won the squad car design challenge which ended on Monday, May 8th. The Police Department will be making slight changes to the design and the graphics will be installed in the near future. The equipment for the squad car will also be installed in time for Heartland Days.

Chief Yeiter is preparing for the BBQ event being held during Heartland Days. The focuses are on parking and police presence as the event could draw thousands of people. Chief Yeiter informed the Council that Ambulance Director Matt Essig works very hard and does more than what is written in his job description.

Member Rupprecht expressed concern regarding a motorcycle which has been travelling at a high rate of speed with excessive exhaust noise. Chief Yeiter stated that he has not seen the motorcycle but understands that some Harley owners modify the exhaust on the motorcycle that is excessive. It is difficult for the Lewiston Police Department to measure the volume of an exhaust system as the Police Department does not have a noise decibel meter as they are expensive.

Chief Yeiter explained the Police Department has not yet hear back if they have been approved for their last grant application through the Fischer Foundation. The submission deadline for the 2017 grant is approaching but the police department is not submitting for a grant at this time. The 2016 grant money if approved is enough to cover the cost of 2 battery operated speed signs that will be placed on Lewiston roads. Chief Yeiter will look to see if other departments in the area have a speed trailer they could borrow to Lewiston.

10. Peoples Service CPI Agreement

Administrator Brierley presented the People Services CPI Agreement to Council. The agreement is an annual agreement that is adjusted to the change in the Consumer Price Index regarding the purchasing of chemicals for the Waste Water Treatment Facility. The increase for 2017 is 2.7% on chemicals and maintenance services.

Member Robertson motioned to approve the Peoples Services CPI Agreement update dated March 16, 2017 with the increase of 2.7%. Seconded by Member Rupprecht. Approved 5-0.

11. Additional Council Concerns

Member Robertson asked what the price would be for the conceptual design drawings for a new Emergency Services Building. Director Essig informed the Council it would be \$3,000 and would have more information at a future meeting.

Member Lange asked for clarification on a past street map presented by Mr. Holtz. Administrator Brierley informed the Council there was a mistake on the color coding of the map and it has been corrected. The cost estimates discussed were also confirmed to be accurate.

Member Rupprecht motioned to adjourn the Council Meeting. Seconded by Member Robertson. Approved 5-0.

The Council Meeting was adjourned at 8:04pm on May 10, 2017.

Submitted By:
Travis Brierley
City Administrator/Clerk