

Lewiston City Council
Council Meeting Minutes
January 10, 2018
Lewiston City Hall – 7:00 P.M.

1. Call to Order

City Council Meeting called to order by Mayor Beth Carlson at 7:00 pm January 10, 2018.

2. Pledge of Allegiance

3. Roll Call

Present (4): Mayor Beth Carlson, Council Member Larry Rupprecht, Council Member Jeremy Kelly, and Council Member Bryce Lange. Not Present (1) Council Member Dan Robertson.

4. Agenda- Changes and additions

Member Rupprecht motioned to approve the agenda as presented. Seconded by Member Lange. Approved 4-0.

5. Adopt Consent Agenda

A. Regular Council Meeting Minutes- December 27, 2017

B. Recessed Council Meeting Minutes- December 28, 2017

C. Accounts Payable

D. Senior Center rental fee waiver-Riverside Electronics/Red Cross Blood Drive 2/5/18

E. 2018 Water and Sewer Rates Schedule (3% increase to Water rates only)

F. 2018 3% Pay Raise for Safety Director (inadvertently omitted from 12/27/17 listing)

Member Rupprecht noted the Regular Council Meeting Minutes for December 27, 2017, under item #1, Call to Order, listed the date as December 13, 2017. It should correctly be December 27, 2017.

Mayor Carlson motioned to approve the consent agenda with the correction noted above. Seconded by Member Lange. Approved 4-0.

6. Citizens' Concerns-None

7. Public Works Monthly Report- Curt Benter

Director Benter stated that the City has received a notice of violation letter from the Minnesota Department of Health for combined radium. We are at 7.7 for a combined radium sample. The Public Notification will be published in the Lewiston Journal tomorrow, January 11, 2018. We have 90 days to send to the Department of Health a corrective action plan and time table in which corrective actions will be taken. Benter met with Bryan Holtz and Bolton and Menk's

water engineer, Kristopher Swanson, PE, and agreed on a five year plan and will start looking for grants and loans to eventually put in a Radium Removal plant. For now, we will be using well #5 only, with #4 as a backup. The radium content in well #4 is too high to even blend with well #5.

Item #2: Reeds Tree Service turned in a proposal of \$9,900 last fall to remove Ash trees at North Park by Kwik Trip. A potential tree on the edge of the property might not be ours to remove. Member Rupprecht stated he will be able to obtain new trees at no cost. ~~But~~ The Beautification Committee will need to let ~~him~~ the Forestry Department know what types of trees are wanted and how many.

Member Rupprecht motioned to accept the proposal from Reeds Tree Service in the amount of \$9,900 to remove 10 or 11 ash trees, 1 maple tree and the remainder of the work identified in the proposal. Seconded by Member Lange. Approved 4-0.

8. 2017 Annual Police Department Report- Scott Yeiter

Chief Yeiter presented his annual report and distributed bound copies for Council. The department added two new officers this year. Brady Jones is now working on his own, while Tyler Sense is working with Matt Stephens. The busiest weekends for 2017 and 2016 were the Fools Five and Heartland Days weekends. This year is the 40th anniversary for the Fools Five, so this year's crowd might be larger. October 2017 saw a rash of car thefts, with charges pending on one case. Chief Yeiter continued with the discussion on his report. A list of trainings for each officer will be provided next month. The 2015 Tahoe will be going to Lewiston Auto for a service advisory.

9. Council Meeting Location Change 2/28/18 and 3/14/18- Scott Yeiter

Chief Yeiter requested the Council meetings location for dates 2/28/18 and 3/14/18 be changed from the Senior Center room to the City Hall administrative office due to a joint use-of-force training and Ambulance EMR training. Decision made to change the Council meeting date from 2/28/18 to 2/27/18. The March 14th date yet to be determined.

10. Annual Designations

Member Rupprecht motioned to approve Resolution 2018-01 Designating an Official Depository for City Funds-Security State Bank. Seconded by Member Lange. Approved 4-0.

Member Rupprecht motioned to approve Resolution 2018-02 Designating an Official Newspaper-Lewiston Journal. Seconded by Member Lange. Approved 4-0.

11. Committee Appointments

Mayor Carlson listed the committee appointments for the upcoming year.

12. EDA Recommendation to the City Council

This recommendation is to extend Park Drive from Fremont Street to Cty Rd 25. The EDA talked about connecting Nicholas Drive to the elementary school, and adding another route through town. Discussion followed.

Member Rupperecht motioned for approval of the EDA Recommendation to get a survey completed for this site and get a cost estimate, at EDA expense. Seconded by Member Kelley. Approved 4-0.

13. Additional Council Concerns

13.1 SEMLM News and Information

SEMLM sent notice of a meeting to be held January 31st in Stewartville.

Mayor Carlson motioned for approval to attend the SEMLM meeting in Stewartville, two sessions at a cost of \$25 each session. Seconded by Member Rupperecht. Approved 4-0.

Member Rupperecht stated tree trimming will take place along Debra Drive on Friday, 1/12/18 by a certified arborist at half the regular rate.

Mayor Carlson reminded Council of the Heartland Days Fundraiser-a spaghetti dinner to be held at the High School from 4:30 to 7:30pm. They are looking for volunteers to help out. Interested persons should contact Shawn Kennedy-Lee.

14. Performance Review-City Administrator, Deputy Clerk

Member Kelly motioned to close the Council Meeting under MN Statute ~~13D.03~~ and/or 13D.05 subd. 3(a) for the performance review of Kelly Dahl, Deputy Clerk, and Cheryl Knight, City Administrator/Clerk. Seconded by Mayor Carlson. Approved 4-0.

Member Rupperecht motioned to re-open the Council Meeting Seconded by Member Kelly. Approved 4-0.

From the closed session, the personnel matter will be forwarded to the Personnel Committee.

Member Rupperecht motioned to adjourn the Council Meeting Seconded by Member Lange.. Approved 4-0.

The Council Meeting was adjourned at approximately 9:00pm on January 10, 2018.

Submitted By:
Cheryl A. Knight
City Administrator/Clerk