

CITY OF LEWISTON



Lewiston City Hall
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 Phone (507) 523-2257 • Fax (507) 322-4018

Information Disclosure – Data Request Application

Part A: Completed by Requester

Name (Last, First, M.):	Date of Request:
Street Address:	Phone Number:
City, State, Zip Code:	Signature:
Description of the information requested:	

Part B: Completed by City Department

Department Name:	Handled by:
Information Classified as: <input type="checkbox"/> Public <input type="checkbox"/> Non-Public <input type="checkbox"/> Private <input type="checkbox"/> Protected Non-Public <input type="checkbox"/> Confidential	Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved in Part (explain below) <input type="checkbox"/> Denied (explain below)
Remarks or Basis for Denial Including Statute Section:	
Photocopying Charges: <input type="checkbox"/> None <input type="checkbox"/> _____ Pages x \$0.25 = _____ <input type="checkbox"/> Special rate: _____ (attach explanation)	Identity Verified for Private Information: <input type="checkbox"/> Drivers License, State ID, etc. <input type="checkbox"/> Comparison with Signature on File <input type="checkbox"/> Personal Knowledge <input type="checkbox"/> Other:
Authorized Signature: X	Date: